

**CITY OF KINGMAN  
MEETING OF THE CLEAN CITY COMMISSION  
City Council Chambers  
310 N. 4<sup>th</sup> Street**

**5:00 P.M.**

**AGENDA**

**Thursday, January 15, 2015**

**REGULAR MEETING**

**CALL TO ORDER & ROLL CALL**

**WELCOME TO NEW COMMISSION MEMBER JOHN CARPENTER**

1. **ELECTION OF CHAIR AND VICE-CHAIR FOR 2015**
2. **APPROVAL OF MINUTES:** Regular meeting minutes of December 18, 2014
3. **OLD BUSINESS**
  - a. **Discussion of Reusable Bags to Promote Recycling in Kingman.**

The Clean City Commission has been distributing donated reusable grocery bags to customers at local grocery stores and other locations. The commission has also purchased reusable bags for distribution to the public to promote recycling. The commission will continue to discuss this item.
  - b. **Review of Information on Single-Use Plastic Bag Bans.**

The Clean City Commission will continue to review research and information from other jurisdictions that have banned single use plastic bags at retailers and may discuss a process to enact either a voluntary or mandatory ban in Kingman.
  - c. **Discussion of a Publicity Campaign to Promote Weed Control.**

The commission will receive an update on efforts to publicize city ordinances regarding weed control by property owners in City of Kingman.
4. **NEW BUSINESS**
  - a. **Discussion of Arbor Day Plans.**

The commission will discuss their plans for Arbor Day scheduled on April 25, 2015 with representatives of the Cerbat Garden Club.
  - b. **Awarding of Community Challenge Award Grants.**

The groups being awarded grants for the 2015 Chuck Gibson Community Challenge Award will be determined. The community challenge award is for local youth organizations and clubs that encourage youth participation in community projects.
  - c. **Discussion of Plans for Community Clean-up.**

A community clean-up is scheduled for February 7, 2015 from 8:00 a.m. to 12:00 p.m. at the Mohave County Fairgrounds. The commission will discuss their plans for the clean-up.

**d. Review of Applications and Possible Recommendations to City Council Concerning the Appointment of a Commission Member**

The commission will review applications may make a recommendation to the City Council to fill a vacant position that will expire on December 31, 2015.

**5. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC**

Those wishing to address the Clean City Commission need not request permission in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time pursuant to A.R.S. 38-431 et al.

**6. ANNOUNCEMENTS BY COMMISSION MEMBERS**

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings

**ADJOURNMENT**

Posted \_\_\_\_\_ By \_\_\_\_\_

**CITY OF KINGMAN  
CLEAN CITY COMMISSION  
City Council Chambers  
310 N. 4<sup>th</sup> Street  
Kingman, Arizona**

**5:00 p.m.**

**Regular Minutes**

**Thursday, December 18, 2014**

<b>Members:</b>	<b>Officers:</b>	<b>Visitors Signing In:</b>
R. Bowman, Chairperson	J. Dougherty, City Manager	See Attached
D. Wolf, Vice-Chairperson	R. Ruggles, Staff Liaison	
R. Geisbrecht	S. Sixkiller-Wing Recording Secretary	
C. Russell	E. Tapia, Sanitation Superintendent	

**CCC PURPOSE STATEMENT**

The Clean City Commission was created for the purpose of assisting the common council in establishing a city-wide policy for decreasing the amount of loose refuse in the city.

**REGULAR MEETING MINUTES**

**CALL TO ORDER & ROLL CALL:** Chairman Bowman called the meeting to order at 5:00:50 P.M. Four members were present and a quorum of members was achieved. Commission Members Tapia and Van Hasselt were excused from the meeting.

- 1. APPROVAL OF MINUTES:** The Clean City Commission reviewed the regular meeting minutes of October 16, 2014. Commission Member Geisbrecht made MOTION to APPROVE the regular meeting minutes of October 16, 2014 as written. Commission Member Russell SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 4-0.

**2. OLD BUSINESS**

**a. Discussion of Reusable Bags to Promote Recycling in Kingman.**

Staff Liaison Rich Ruggles updated the Clean City Commission (CCC) on the approved recycle bag order from Recycling Promotions. He passed around one of the purchased bags for the commission to review. Mr. Ruggles advised the commissioners that the company printed the logo on the bag but accidentally omitted the Clean City Commission name on the bags. The company has agreed to credit the imprint charge of \$42.00 on a future order if the commission orders from the company again. The order also cost a little more than planned because the logo had to be redrawn for the company to put it on the bag.

The Clean City Commission discussed where they have handed out reusable bags and how the commission would like to promote the reusable bags in the City of Kingman. The CCC will be contacting other business and organizations to see if they would also like to donate reusable bags for the promotion.

Chairman Bowman spoke with the local Bashas' market about plastic bags and found that the store has changed the chemical make-up so the bags will break down faster and will not last as long in the environment as other plastic bags do.

Sanitation Supervisor Ed Tapia recently did a presentation at the Kingman Academy of Learning and informed the CCC since the Sanitation Department started the recycling program in 2008 they have collected over 2.8 million individual bags. They do not include the bags collected in the stores themselves. He also told the commission it takes 66 bags to make a pound and they collect around 60-70 pounds of bags a day. He is not aware how many bags the stores collect on a daily basis.

**b. Review of Information on Single-Use Plastic Bag Bans.**

Chairman Bowman spoke with the manager of Safeway. He said that Arizona is not included in the program Safeway has implemented in California to discontinue plastic bags and offer paper bags. He also spoke with the manager of Bashas' and he advised him of the bag changes they have implemented here in Arizona. Chairman Bowman also indicated if the plastic bag ban were to be implemented, the store would be on board to charge a small fee for the paper bags. They also indicated that the paper bags were easier to load for the customers. The commission discussed contacting Smith's and placing this item back on the agenda for the next meeting.

**c. Review and Discussion of a Publicity Campaign to Promote Weed Control.**

Chairman Bowman indicated that he and the City Manager support this campaign to promote weed control. Vice Chairman Wolf has worked on a public service announcement (PSA) for the Clean City Commission to publicly promote this campaign. He passed around the PSA he has been working on since the last meeting to the members to review. The commission discussed how they could promote the announcement including flyers, radio, TV, and also including the information in the City of Kingman water bills. Commission Member Geisbrecht indicated that he didn't feel business would want to support the announcements in the store windows.

The commission members discussed how volunteers came together to clean up the city before the Route 66 Festival and now the litter and weeds are back around the City of Kingman. Staff Liaison Rich Ruggles will contact the City Clerk's office about including this information in the water bills. He will also investigate how to promote this campaign on the city's TV channel, website, and water bill and report back to the CCC at the next meeting.

**3. NEW BUSINESS**

**a. Preliminary Discussion of Plans for Community Clean-up.**

Staff Liaison Rich Ruggles advised the Clean City Commission that he was contacted by the Mohave County Fairgrounds and they have scheduled a gun show on February 21, 2015, the same day as the community clean-up. He advised the commissioners that they would not be able to use the prisoners for the event if they kept the same date as the gun show. The Mohave County Fairgrounds suggested that the Clean City Commission reschedule the clean-up for February 7, 2015 as they have no other events scheduled for this day. Mr. Ruggles also wanted to recommend starting at a later time as the sunrise is late at that time of year.

Commission Member Geisbrecht made a MOTION to change the clean-up date to Saturday, February 7, 2015. Commission Member Russell SECONDED the MOTION and the MOTION CARRIED UNANIMOUSLY with a vote of 4-0.

Commission Member Russell made a MOTION to change the start time from 7:30 a.m. to 8:00 a.m. on February 7, 2015. Vice-Chairman Wolf SECONDED the MOTION and the MOTION CARRIED UNANIMOUSLY with a vote of 4-0.

Chairman Bowman asked Mr. Ruggles if he could contact the state prison and request the normal eight to ten prisoners to assist the commission because they only sent two men at the last clean-up and it put a hardship on the event. Mr. Ruggles agreed to contact the prison and make that request.

**b. Review of Applications and Possible Recommendations to City Council Concerning the Appointment and Reappointment of Commission Members**

Chairman Bowman advised the Clean City Commission that the commission has received a letter from Mr. Raymond Tapia indicating that he did not want to be reappointed. He also advised the commission that Vice Chairman Wolf term ends this year and asked if Mr. Wolf would consider serving another term. Mr. Wolf agreed to serve on the Clean City Commission another term.

Commission Member Geisbrecht made a MOTION to recommend to the Council that Vice-Chairman Wolf serve another term on the Clean City Commission. Commission Member Russell SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 4-0.

Chairman Bowman advised the commission that they have one new applicant applying to serve on the commission, John Carpenter. He invited Mr. Carpenter to introduce himself to the Commission. Mr. Carpenter said he has lived in Kingman for 5 years. He and his wife own a small business in the downtown area. He has served and volunteered on the Route 66 Festival Committee and continues to serve on the "We Care" team. Commission Member Geisbrecht explained to Mr. Carpenter some of the projects the commission is working on and all the work required on the community clean-ups. The commission members discussed his application.

Commission Member Geisbrecht made a MOTION to recommend to the Council that John Carpenter be appointed to serve on the Clean City Commission. Commission Member Russell SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 4-0.

The CCC invited Mr. Carpenter to attend the January 6, 2015 Kingman City Council meeting when his appointment would be considered in case the Council members asked him questions.

**4. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC**

Former Clean City Commission Member Margie Hicks updated the commission on the work she had been doing on the recycle bag promotion for the Clean City Commission before she had to leave the commission. She asked if one of the commissioners could follow up with George Glynn at the dump and with Waste Management. She requested they take one of recyclable bags and catalog to both of them to consider their support of the recyclable bag promotion in Kingman.

**5. ANNOUNCEMENTS BY COMMISSION MEMBERS**

Recording Secretary Sherie Sixkiller Wing introduced the new 2015 Council Liaison, Stuart Yocum, to the Clean City Commission. Vice Chairman Wolf wished everyone Happy Holidays. Chairman Bowman thanked the Sanitation Team for saving the Clean City Commission at the last clean up. He also thanked City Manager John Dougherty for his continued support. Mr. Bowman wished everyone a Merry Christmas and a Happy New Year.

**ADJOURNMENT:** Commission Member Geisbrecht made a MOTION to ADJOURN the meeting. Vice-Chairman Wolf SECONDED and the meeting ADJOURNED at 5:35:05 with a vote of 4-0.

APPROVED:

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Ralph Bowman  
Clean City Commission-Chairperson

STATE OF ARIZONA)  
COUNTY OF MOHAVE) ss:  
CITY OF KINGMAN)

**CERTIFICATE OF CLEAN CITY COMMISSION MINUTES**

I, Sherie Sixkiller, Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Clean City Commission held on December 18, 2014.

Dated this 15th day of January, 2015

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Sherie Sixkiller-Wing, Recording Secretary

# VISITORS IN ATTENDANCE

City of Kingman

## Clean City Commission

The City Complex - 310 N. 4<sup>th</sup> Street - Kingman, Arizona

December 18, 2014 - 5:00 p.m.

	NAME - PLEASE PRINT	ADDRESS or AGENCY
1	Alan Russell	2400 Broody Dr. Kingman
2	John Carpenter	314 E. Beale St. Kingman
3	Margie Hicks	4305 Able Dr. Kingman
4	Jonathan Winder	112 S. Third St. Kingman
5	Cody Davis	4732 Steinke Dr. Kingman
6	Stuart Yocum	
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## **Clean City Commission Memorandum**

**To:** Kingman Clean City Commission  
**From:** Rich Ruggles, Staff Liaison  
**Date:** January 15, 2015  
**Subject:** **ITEM #3a: Discussion of Reusable Bags to Promote Recycling in Kingman**

The Clean City Commission has distributed donated reusable grocery bags to customers at local grocery stores and other locations at various times for more than two years. This is being done to encourage the use of reusable bags and discourage the use of plastic bags.

The Clean City Commission received two donations of bags from the north Safeway, as well as from Bashas', Smith's, and Wal-Mart. Several businesses including UniSource, MCC, and KRMC have also provided donations. Previous distributions of bags and CCC magnets have occurred at several stores and at several community clean-ups. At this time we have over 400 magnets left.

The commission also received 250 reusable shopping bags from [RecyclingPromotions.com](http://RecyclingPromotions.com) with the CCC logo on the bags.

The commission is asked to discuss the continuing efforts to promote recycling in Kingman including the distribution of the new bags and our magnets. Also the CCC will discuss getting additional contributions from other companies such as Waste Management and Gambi Disposal which operates the County landfill.





## **Clean City Commission Memorandum**

**To:** Kingman Clean City Commission  
**From:** Rich Ruggles, Staff Liaison  
**Date:** January 15, 2015  
**Subject:** **ITEM #3b: Review of Information on Single-Use Plastic Bag Bans.**

In May, 2014 the CCC was approached by a member of the public and was asked to consider the possibility of banning plastic bags in Kingman due to the on-going problems of windblown trash and other environmental concerns in our community. The commission asked that some research be completed on this subject. The following information has been previously reviewed by the commission:

### **PLASTIC BAG BANS AROUND THE U.S.**

There are at least 18 states and the District of Columbia that have cities and/or counties with some form of a plastic bag ban. On September 30, 2014, California Governor Jerry Brown signed the first statewide ban on single-use plastic bags into law. The law will take effect in July, 2015. Most single use plastic bags will be phased out at large retailers first and then at smaller retailers by 2016. Plastic bags used for fruits, meats, and vegetables are exempt from the law. The law also requires merchants to charge fees of a minimum of 10 cents a bag for recycled paper bags if they are provided to customers. People on public assistance, however, are exempt from paying these fees.

Even prior to this law, the vast majority of municipal and county bans were in California. According to Californians Against Waste [www.cawrecycles.org](http://www.cawrecycles.org) just prior to the statewide ban, there were 96 local and county ordinances that had already been adopted in California which affected a total of 125 California cities and counties. Washington state and Texas have the next largest number of cities and counties with ordinances at 12 and 10 jurisdictions respectively. Chicago, Seattle, Austin and most Hawaii counties all have similar bans. Massachusetts, New Jersey, Rhode Island, and Puerto Rico are also considering similar statewide bans on single-use plastic bags.

In looking at plastic bag bans throughout the country it appears most jurisdictions have applied a blanket ban on all retailers. However, some have limited the bans to supermarkets, drug stores, and convenience stores, while others go further and cover restaurants as well. Some bans are applied to larger retailers a year or more before they are applied to smaller stores. In most cases non-profits are exempted from the plastic bag ban. Also the bans are not immediately effective, but instead are delayed for six months or more to allow for compliance by the affected retailers.

### **PLASTIC BAG BAN IN BISBEE, ARIZONA**

In Arizona the only jurisdiction that has banned single use plastic bags is Bisbee. Ordinance O-13-14 was passed the City Council by a 4-3 vote in September, 2013 and was effective on April 22, 2014. The ban covers all single use bags, with some exceptions, at all retail establishments in Bisbee. Exempt bags include those used for fruits, vegetables, meats, flowers and plants, bakery

goods, newspaper bags, dry cleaning bags and a few others. The ban also placed a minimum five cent per bag charge for any recycled paper bag that is provided to a customer. Most of the tax goes into the city environmental fund that is used to support municipal recycling programs and education, although stores can retain a portion of the fees they collect to cover the costs of paper bags as well as the any administrative costs associated with collecting the fee. Also, customers who participate in SNAP food stamps or the WIC supplemental food program are exempted from paying the recycled paper bag fee.

There were several steps Bisbee took prior to establishing this overall ban. After several months of discussion, the city passed an Ordinance O-11-21 in late 2011 which established a voluntary ban on plastic bags. The ordinance directed that city staff and the city manager work with local businesses, environmental groups, service groups, schools, and citizens to develop voluntary programs that would significantly limit the usage of disposable carryout bags. A voluntary program was established in May, 2012 with the Arizona Food Marketing Alliance (AFMA) and contains similar elements of a program started in Kingman in 2008.

Within six months of the passage of Ordinance O-11-21 the city manager was required to report back to Mayor and Council on the status of the voluntary program. After the City Manager provided a report to the Council, the ordinance allowed the Council, by a majority vote, to enact additional measures that went beyond the voluntary efforts. This included the establishment of a five cent fee per disposable plastic bag collected by the stores from their customers at the time of purchase. The stores would be permitted to keep two cents per bag for administrative costs, while three cents would be deposited into a city environmental fund. The environmental fund would be used to purchase reusable bags for low-income people, seniors and the disabled, support educational programs regarding recycling, reduction, conservation, and community clean-ups, and the administrative costs associated with the collection of the fees. The five cent fees were also to be implemented in a phases with those stores in excess of \$1million in annual sales being the first to require the fee, then stores with annual sales of \$250,000 in the next phase, and all remaining stores in the third phase.

Based on a review of the Council minutes, it appears the voluntary program was extended for several additional six month periods without the enactment of any fees for the use of plastic bags. Finally in July, 2013 a majority of the Council was ready to move beyond the voluntary efforts. They opted to enact both a five cent fee on recycled paper bags and pass and ban on most single use plastic bags.

Incidentally after the ban went into effect, there was an attempt to collect signatures to hold a referendum to overturn the ban. However, the Bisbee City Clerk found enough discrepancies and irregularities in some of the signatures that they did not qualify for the November 2014 ballot.

### **COMMISSION ACTION**

The Clean City Commission has held monthly discussions on this matter. The follow issues should continue to be discussed and considered:

1. We should continue to make contact with several local retailers over the next couple of months to see what kind of reaction we get to this particular idea. So far Bashas' has said they would be ok with a small charge for using paper bags if plastic were banned. Safeway in Arizona at this time does not have plans to join California stores in the plastic bag ban.

2. The commission discussed developing a questionnaire at the last meeting. The questionnaire should try to determine the impact a voluntary or mandatory plastic bag ban may have on their business operations.
3. What kind of public reaction could we expect from either a ban on plastic bags? As was shown in Bisbee there were some citizens who were opposed to this action and attempted to take out a referendum. Public input should be sought before any ban is recommended.
4. We should discuss whether a voluntary ban should be considered for some time period before a mandatory ban. This was done in Bisbee for two years. In most cases the plastic bag bans when they are enacted are not immediately effective, but instead are delayed for six months or more to allow for compliance by the affected retailers.
5. Should this be a blanket ban on all retailers, or should it be limited certain businesses such as supermarkets, drug stores, and convenience stores? It should be noted that in most cases non-profits are exempted from the plastic bag ban.
6. Should a ban be applied to larger retailers for a year or more before they are applied to smaller stores? This was initially proposed in Bisbee, although the ban that went into effect this year applies to all retailers.
7. Should there be a fee required for the use of recycled paper bags? If so what should the fee be used for?



## **Clean City Commission Memorandum**

**To:** Kingman Clean City Commission  
**From:** Rich Ruggles, Staff Liaison  
**Date:** January 15, 2015  
**Subject:** **ITEM #3c: Discussion of a Publicity Campaign to Promote Weed Control**

At the October, 2014 meeting, City Manager John Dougherty discussed the ongoing problem with weed control in the city, particularly in rights-of-ways. Attached to this memorandum are portions of Section 7-162 and Section 7-165 from the Kingman Municipal Code. These sections detail and define items declared to be public nuisances as well as provide definitions of "grass" and "weeds". Subsection 7-165(d) requires property owners to keep sidewalks and public areas such as rights-of-way adjacent to their private property free of weeds or grass in excess of six inches in height. Currently on private property, the Fire Department has the authority to require property owners to remove high weeds or grass only in the event that such weeds are considered to constitute a fire hazard.

The City Attorney, at the request of the City Manager, has proposed additional language contained in Subsection 7-165(i). This subsection would extend the prohibition against weeds or grass in excess of six inches in height on private property in all circumstances.

The City Manager has asked that the Clean City Commission develop a public information campaign to educate the public about the need to maintain the rights-of-way adjacent to their property by controlling weeds. This campaign would be mounted ahead of any new ordinance language being adopted by the City Council into the Kingman Municipal Code and any increased enforcement of the existing codes.

At the last meeting the commission discussed some options for publicizing the need for weed control including:

- Providing information in the city water bill about property owner responsibilities and possible penalties for weed violations.
- Do Public Service Announcements (PSA) on the city's TV station, on the city website, and in the local media including the Kingman Daily Miner and KGMN K-99 Radio. Mr. Wolf provided an example of a PSA.
- Reach out to local businesses and schools to help publicize the information.

I can report that due to costs involved, the city no longer sends out a newsletter in the water bill, so this option is not available. However, publicizing on the website and the city's TV channel is available. I expect to have additional information and updates on this subject for the commission at our meeting.

**Sec. 7-164 Definitions.**

*Grass* includes but is not limited to barnyard grass, bermuda grass, bluegrass, bromegrasses, crab grass, foxtail, johnson grass, ragweed, rye grass, wild oats, or hybrids thereof.

*Weeds* means any vegetation which is, or is likely to be, detrimental, destructive or unsightly and difficult to control or eradicate, including but not limited to bull thistle, cocklebur, foxtail, horseweed, lambsquarters, london rocket, mallow, milkweed, pigweed, mustards, prickly lettuce, ragweed, russian thistle, shepardspurse, sowthistle, white horsetail, willow weed and those types of plant growth defined as noxious weeds by A.R.S. § [3-201](#) regardless of whether a particular property owner or occupant who is the subject of enforcement action under this Code regards the growth as desirable.

**Sec. 7-165 Public nuisances prohibited.**

The following acts, omissions, conditions, and things in or upon any land or structure in the city, or the failure to comply with any of the following standards, constitute public nuisances, the existence of which are hereby prohibited and declared to be unlawful. The provisions of this section are not exclusive and may be duplicative of other provisions, codes and regulations adopted by the City of Kingman; all provisions, codes and regulations of the City of Kingman, including those in this section, may be applied cumulatively or separately for purposes of enforcement.

(a) It shall be unlawful to maintain any condition defined as or deemed to be a nuisance or hazard to the public health, safety, or welfare by any statute of the State of Arizona or any code or ordinance adopted by the City of Kingman. These include but are not limited to the Kingman Code, the Kingman Zoning Ordinance, the adopted Fire Codes, adopted Building Codes, adopted Housing Codes, and similar codes or any provision of any state statute or code or ordinance adopted by the City of Kingman and intended to protect the character, safety or attractiveness of a neighborhood or area.

(b) It shall be unlawful for any person to cause or allow the storage of any abandoned or junk vehicle except where such storage is in complete compliance with this article and the City of Kingman Zoning Code.

(1) In residential areas, all abandoned or junk vehicles being stored, restored or repaired shall be kept safely within a lawful building or structure or behind a lawful fence in such a manner as to not be visible from beyond the lot boundaries; for vehicles stored outside a lawful building or structure, there shall be no more than three (3) such vehicles.

(2) Abandoned or junk vehicles shall not be stored on the premises of a business enterprise unless the enterprise is lawfully licensed under the Kingman Code for such purpose, or such storage is necessary to the operation of the business enterprise, and such storage is otherwise screened and in conformance with the Kingman City Code and Zoning Ordinance.

(c) No person shall allow, deposit, store, accumulate or maintain garbage, trash, refuse, rubbish, litter or junk, except as authorized for collection under the Kingman Municipal Utilities Regulations.

(d) All persons owning or occupying land, whether improved or unimproved, shall keep the sidewalks or public places fronting or bordering their property free of garbage, trash, refuse, rubbish, litter or junk, and weeds or grass in excess of six (6) inches high; provided, however, this section shall not prohibit the

temporary storage of such materials in authorized receptacles for collection in compliance with the Kingman Municipal Utilities Regulations.

(e) No owner or occupant of land, whether improved or unimproved, shall allow trees, shrubs, or plant growth on that land to encroach upon or impede, obstruct or interfere with passage on any street, sidewalk or alley within the city or to obstruct visibility of any traffic control device or signal. Such clearance shall be a minimum of seven (7) feet over a sidewalk and fifteen (15) feet over the roadway.

(f) No owner or occupant of land, whether improved or unimproved, shall allow plant growth which is dead, dormant or so dry as to be readily flammable or combustible or that may otherwise constitute a fire hazard or other threat to public health or safety.

(g) No person shall deposit into, sweep upon or allow or permit to drain into any public right-of-way or place any hazardous material, garbage, trash, refuse, rubbish, litter or junk, or similar matter which is offensive to sight or smell or impedes passage or is detrimental to public health.

(h) It is unlawful for the owner or occupant of land to cause or permit disagreeable or obnoxious odors to emanate beyond the boundaries of the land.

**(i) ~~Reserved.~~ NO OWNER OR OCCUPANT OF LAND, WHETHER IMPROVED OR UNIMPROVED, SHALL ALLOW WEEDS OR GRASS TO GROW IN EXCESS OF SIX (6) INCHES IN HEIGHT.**

(j) It is unlawful to allow any swimming pool or similar body of water to stagnate and thereby become eutrophic, polluted, or offensive to the senses and unsafe for its intended use.

(k) No owner or occupant of land, whether improved or unimproved, shall cause or permit unreasonable quantities of smoke, noxious fumes, gas, soot or cinders to emanate beyond the boundaries of that land.

(l) *Reserved.*

(m) It is unlawful for any owner or occupant of land to fail to properly repair, remove or replace any collapsed or fallen fence adjacent to the public right-of-way as per the Kingman Zoning Code.

(n) It is unlawful for any person to display any vehicle or boat for sale on vacant, unimproved or undeveloped property, and no owner or occupant of vacant, unimproved or undeveloped property shall allow or permit such displays.

(o) *Reserved.*

(p) Except for specific permitted or licensed activities, it shall be unlawful for any person to display any article for sale outdoors on any property, whether improved or unimproved, or on any public place; and no owner or occupant of property, whether improved or unimproved, shall allow or permit such outdoor displays, except for specifically permitted or licensed activities.

(q) In residential zones, it shall be unlawful for any person to park or store and for an owner or occupant of land to allow or permit any person to park or store on the owner's or occupant's land any commercial vehicle having a gross vehicle weight rating (GVWR) exceeding sixteen thousand (16,000) pounds, except that temporary parking is permitted for the purpose of delivery or the loading and unloading of household goods.

(r) No person shall place any sign in any public right-of-way or attach any sign to any public utility structure, traffic control device, traffic light standard, or similar structure, except signs erected by a public utility or government agency and those permitted by city ordinance, but only for those places, times and specific purposes permitted.

(s) *Reserved.*

(t) It shall be unlawful for any person to willfully or negligently permit or cause the escape or flow of water from the municipal water system in such quantity as to cause flooding, impede vehicular or pedestrian traffic, create a hazardous condition to such traffic, create a condition which constitutes a threat to the public health and safety, or cause damage to the public streets or alleys of the city.

(u) It shall be unlawful to have any yard sale in excess of three (3) days in a row or more than five (5) times in a calendar year at any single residence. Yard sales must be spaced at least four (4) days apart.

(Ord. No. 1266, 9-5-00; made pub. rec. by Res. No. 3571, 9-5-00; Ord. No. 1418, § 2, 3-1-04; Ord. No. 1736, § 1, 8-21-12)



## **Clean City Commission Memorandum**

**To:** Kingman Clean City Commission  
**From:** Rich Ruggles, Staff Liaison  
**Date:** January 15, 2015  
**Subject:** **ITEM #4a: Discussion of Arbor Day Plans**

Sandie Womack with the Cerbat Garden Club has asked to address the CCC regarding this year's Arbor Day plans. This year our annual Arbor Day event is scheduled on Saturday, April 25, 2015 at a time and location to be determined. As in past Arbor Day events, we will be working closely with the Cerbat Garden Club and the Kingman Area Master Gardeners who attend and provide instructions on tree planting techniques. The commission and representatives of the Cerbat Garden Club will discuss and begin making plans for Arbor Day.





## **Clean City Commission Memorandum**

**To:** Kingman Clean City Commission  
**From:** Rich Ruggles, Staff Liaison  
**Date:** January 15, 2015  
**Subject:** **ITEM #4b: Awarding of Community Challenge Award Grants**

The Clean City Commission is sponsoring the 2015 Chuck Gibson Community Challenge Awards for local youth organizations and clubs to encourage youth participation in community projects. The CCC voted to support providing matching grant funds of \$100 for up to six groups for completing local projects with community benefits to Kingman. This includes clean-ups, tree planting or other similar beautification projects.

We received four applications by the December 8<sup>th</sup> application deadline. The applications are included with this memorandum. The applicants and requests are as follows:

<b>Applicant</b>	<b>Project</b>	<b>Youth Participants &amp; Hours</b>	<b>Requested Funds</b>	<b>Community Benefits</b>
Cedar Hills 4-H Club	Tree Planting @ Manzanita Baptist Church	8 youths 2 to 4 hours each	\$100	Tree Planting
First Lego League @ KAOL	Clean-ups near Smith's and Bashas'	10 youths 3 hours each	\$100	Clean-up
KYC BUTT	Removal of cigarette litter at three local parks	22 youths 6 hours each	\$100	Clean-up
KAHS Robotics Club	Clean-ups near Smith's and Bashas'	8 youths 3 hours each	\$100	Clean-up

Because less than six applications were received my recommendation would be for the commission to approve all four applications for the Community Challenge Award Grants.

Upon the commission's recommendation, all four applicants will be notified of the commission's decision. All projects must be completed no later than April 25, 2015 which is Arbor Day. A brief project summary, number of people and hours worked, and photographs of the community project must be submitted by May 1, 2015. All groups will receive their funds in the form of a check or store gift certification from local business sponsors at the Kingman Clean City Commission meeting on May 14, 2015.



## **Kingman Clean City Commission Chuck Gibson Community Challenge Award**

City of Kingman Clean City Commission is sponsoring the Chuck Gibson Community Challenge Award for local youth organizations and clubs which encourage youth participation in community projects. The CCC will provide **matching funds of \$100 for six awarded groups** for their community projects.

Your organization/club must conduct a project that benefits the community such as a clean-up, tree planting, or a beautification project. For ideas about your project you can visit the National Arbor Day Foundation at [www.arborday.org](http://www.arborday.org) or Keep America Beautiful at [www.kab.org](http://www.kab.org).

In order to be considered, please complete the attached application and submit it to the Kingman Clean City Commission no later than **December 8, 2014**.

All applications will be reviewed by the Kingman Clean City Commission and the awarded groups will be notified by **January 12, 2015**.

All projects must be completed no later than **April 25, 2015**.

A brief project summary, including the completed community service hours, and photographs of the community project must be submitted to the Kingman Clean City Commission, by **May 1, 2015**. Please include the number of people and the hours you worked on your project.

All groups will receive their awarded funds in the form of a **Check or Store Gift Certificate** from local business sponsors at the **Kingman Clean City Commission meeting on May 14, 2015 at 5 p.m. in the City Council Chambers at 310 N. Fourth Street in Kingman.**

**Kingman Clean City Commission**  
**Chuck Gibson Community Challenge Award**  
(Application DUE December 8, 2014)

Project Date(s) (Must completed by April 25, 2015): \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact E-mail: \_\_\_\_\_

Contact Phone/Cell: \_\_\_\_\_

**Project Description:** Attach a description of your project in 100 words or less to this application.

The Clean City Commission will provide matching funds of \$100 to each awarded applicant. Please itemize your project needs and what materials are necessary to complete your goals. If your project involves a clean-up, trash bags, grabbers, and safety vests can be provided upon request at no charge. Please contact Rich Ruggles for more details (see below).

Materials for Project/  
& Estimated Cost:

Clean City Funding Request  
(Matching funds of \$100)

Other Funding \$\$  
(Please specify other funding source)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Community Service Hours (Make a copy of this form before submitting application):**

<b>Age</b>	<b>Proposed Number of People</b>	<b>Proposed Date</b>	<b>Proposed Hours</b>	<b>Actual Number of People*</b>	<b>Actual Hours*</b>
<b>Adults</b>					
<b>Youth (9<sup>th</sup> – 12 Grade)</b>					
<b>Youth (6<sup>th</sup> – 8<sup>th</sup> Grade)</b>					
<b>Youth (3<sup>rd</sup> – 5<sup>th</sup> Grade)</b>					
<b>Youth (K-2<sup>nd</sup> Grade)</b>					
<b>Total Hours:</b>					

\*Fill in the requested information in the last two columns on your copy after you have completed your project. Submit this copy with your project summary no later than May 1, 2015.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Submit your application to Kingman Clean City Commission, Attn: Rich Ruggles  
By Mail: 310 N. 4<sup>th</sup> Street, Kingman, AZ 86401  
Or By Fax: (928) 753-7747  
Or By E-Mail: [rruggles@cityofkingman.gov](mailto:rruggles@cityofkingman.gov)

## **Kingman Clean City Commission Memorandum**

**To:** Kingman Clean City Commission  
**From:** Rich Ruggles, Staff Liaison  
**Date:** 1/15/15  
**Subject:** Item #4C: Discussion of Plans for Community Clean-up

**CLEAN-UP DATE:** The Community Clean-up is scheduled for Saturday, February 7, 2015 from 8:00 a.m. to 12 p.m. at the Mohave County Fairgrounds.

**CLEAN-UP ITEMS:** We will accept bagged household trash, yard debris, mattresses, tires without rims, and appliances without Freon. Metal items may be recycled. The clean-up will not accept unbagged household trash, tires with rims, trash from commercial businesses, yard waste from landscapers, and any hazardous materials. We will also not accept trailers over 12-feet in length.

**LOGISTICS AND HAULING:** A meeting with the Fairgrounds manager will need to be set up prior to the clean-up to verify the traffic set-up. Bulldog Disposal has been contacted to confirm that they will be able to provide hauling services and stage the roll-off containers. We need to confirm that the City Sanitation Department will provide employees on-site with the bobcat(s). We need to make sure the "exit only" sign for the Motor Avenue exit is set up. Ultimate Shred will need to be contacted to see if they are willing to participate.

**PRISON CREW:** A request has been made to the Arizona State Prison to have a crew to assist with offloading the trash from 7:30 a.m. to 1:00 p.m. to ensure that they are there until the last trash load is dumped. I will confirm their attendance before the meeting.

**CCC VOLUNTEERS:** Commission members will need to confirm their availability to attend the clean-up. Participants should wear their CCC t-shirts.

**VOUCHERS:** Landfill vouchers will be made available for those customers who either arrive after 12 p.m. or have a large load of trash that cannot be accommodated at the clean-up site. Those customers will be given one voucher for one free dump and will need to be directed to go to the County landfill one time between Saturday, February 7, 2015 and Saturday, February 14, 2015. Please note these times on the vouchers when they are handed out to customers. **The landfill has been sent a notification of the clean-up.**

**PUBLICITY & NOTIFICATION:** The clean-up will need to be posted on the city website. We will also need to contact the Kingman Daily Miner, the Standard, and radio stations. I will make sure the notification signs will be put up around Kingman before the clean-up.

**REFRESHMENTS:** We need to discuss bringing water and other snacks. We will let the prison know that the prisoners may receive water and snacks as they require prior approval.

**RESTROOM FACILITIES:** Kingman Portable Toilets will be contacted to request a donation of a portable toilet.

### **2014-2015 CLEAN CITY COMMISSION EVENT TENTATIVE SCHEDULE**

<b>Date</b>	<b>Time</b>	<b>Event /Location</b>
Saturday, October 18, 2014	7:30 a.m. to Noon	Community Clean-up @ Fairgrounds
Saturday, October 18, 2014		Prep day for Rock N Roll Paint-a-Thon
Saturday, October 25, 2014		Rock N Roll Paint-a-Thon
Saturday, November 8, 2014	8:00 a.m. to 10:00 a.m.	Adopt-a-Highway Clean-up
Thursday, November 20, 2014	5 p.m., CCC meeting	America Recycles Day Poster and Essay Contest Winners
Saturday, February 7, 2015*	8:00 a.m. to Noon	Community Clean-up @ Mohave County Fairgrounds
Saturday, April 11, 2015	8:00 a.m. to 10:00 a.m.	Adopt-a-Highway Clean-up
Saturday, April 25, 2015	TBD	Arbor Day/ location TBD
Saturday, May 9, 2015	7:30 a.m. to Noon	Community Clean-up @ Mohave County Fairgrounds
Thursday, May 14, 2015	5 p.m., CCC special meeting	Community Challenge Award prizes

TBD = To Be Determined



## **Clean City Commission Memorandum**

**To:** Kingman Clean City Commission  
**From:** Rich Ruggles, Staff Liaison  
**Date:** January 15, 2015  
**Subject:** **ITEM #4d:** Review of Applications and Possible Recommendations to the City Council Concerning the Appointment of a Commission Member

Currently there is one vacant position on the CCC. The term for this position expires on December 31, 2015. The vacancy was created when Margie Hicks resigned in October, 2014 due to work scheduling issues. However those issues have been resolved and Margie is requesting reinstatement on the commission. I have attached her Boards and Commissions application with this memorandum.

The commission will review the application and may make a recommendation to the City Council concerning this position. Any commission appointment recommendations will be forwarded to the City Council for final approval at their regular meeting on February 3, 2015.



**CITY OF KINGMAN  
BOARDS AND COMMISSIONS APPLICATION**

FOR MEMBERSHIP ON THE Clean City Commission  
Estimated hours per month you can devote to this group: open

Name Margie Hicks Home Phone # 928)377-3018

Address 4305 Able DR. Alternative Phone # \_\_\_\_\_

Zip Code \_\_\_\_\_

Email thehickson66@yahoo.com Resident Located in -

Kingman City Limits ☐

Mohave County ☒

Length of Residency 14 Are you a registered voter? Yes \_\_\_\_\_ No ✓

If asked, I would be willing to serve on another board or Commission. Yes \_\_\_\_\_ No \_\_\_\_\_

List other boards or commissions interested in:

1. List your educational background. 2 yrs. University of AZ  
Tucson

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer.

Cashier - Wal Mart

Engineering Aide V & Systems

3 days Blinds

3. Describe your involvement in the Kingman community. \_\_\_\_\_

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

MANAGER

5. Describe why you are interested in serving in this position. making this city  
a more ATTRACTIVE place to live

6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain: None

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4<sup>th</sup> Street, Kingman.

Board of Adjustment	As Needed
Building Board of Appeals	As Needed
Business License Review Board	As Needed
Clean City Commission	3rd Thursday/Monthly @ 5:00PM
Economic Development Marketing Commission	2nd Wednesday/Monthly @ 7:30 AM
Golf Course Advisory Committee	3rd Wednesday/odd months @ 4:30PM
Historical Preservation Commission	4th Tuesday/odd months @ 5:30PM
Industrial Development Board	As Needed
Local Public Safety Personnel Retirement Board	As Needed
Municipal Property Corporation	As Needed
Municipal Utilities Commission	4th Thursday/Monthly @ 5:30 PM
Parks & Recreation Commission	3rd Wednesday/odd months @ 6:00PM
Personnel Board	As Needed
Planning & Zoning Commission	2nd Tuesday/Monthly @ 6:00PM
Tourism Development Commission	1st Thursday/Monthly @ 7:30AM
Transit Advisory Commission	2nd Tuesday/1st month of Quarter @10:00

This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant Margie Phelps Date 1-2-15

Please return this application to:

City of Kingman

City Clerk's Office

Fax (928) 753-6867

310 North Fourth Street

Kingman, AZ 86401

For further information, please call: City Clerk's office at (928) 753-5561.

*Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.*



## Letter to Clean City Commission

1/1/2015

It was with much regret that I had to vacate my position with the Clean City Commission due to scheduling conflicts at my place of employment. After consulting with the store manager about the situation, I was told that I could be re-scheduled to accomodate attendance at the meetings. I respectfully request re-instatement on that committe.

Sincerely

Margie Hicks